



THE CABINET

Tuesday 11 July 2017

NOTIFICATION TO CHICHESTER DISTRICT COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 11 July 2017.

Each decision save for those which are recommendations to the Council will come into effect at 10:00 on Wednesday 19 July 2017 unless it is called in under the procedure set out in Chichester District Council's *Constitution*.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

| AGENDA ITEM | AGENDA DESCRIPTION AND DECISION |
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| 1 | Chairman's Announcements The late item the subject of the third agenda supplement would be taken as part of agenda item 10 rather than at agenda item 18 [OTHER DETAILS IN THE MINUTES] |
| 2 | Approval of Minutes RESOLVED That the minutes of the Cabinet's meeting on Monday 19 June 2017 be approved without amendment. |
| 3 | Declarations of Interests [DETAILS IN THE MINUTES] |
| 4 | Public Question Time [NO QUESTIONS] |

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| 5 | <p>Approval of the Vision for Chichester City Centre</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>(1) That the final text for the Chichester Vision document be approved.</p> <p>(2) That authority be delegated to the Economic Development Manager following consultation with the Leader of the Council to enable minor amendments to be made to the document after any further comments from project partners.</p> |
| 6 | <p>Chichester District Council Annual Report for 2016-2017</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>That the Chichester District Council Annual Report for 2016-2017 be received.</p> |
| 7 | <p>Making the Lavant Neighbourhood Development Plan</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>That subject to a successful referendum the Lavant Neighbourhood Development Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).</p> |
| 8 | <p>South Downs National Park Authority - Development Management Agency Agreement</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>(1) That a new Agreement be entered into with the South Downs National Park Authority (SDNPA) under section 101 of the Local Government Act 1972 to enable Chichester District Council to continue to provide a development management service to the SDNPA for up to three years initially until 30 September 2020 and, subject to a further report to the Cabinet and the Council, for a further two years up until 30 September 2022 if the arrangements are working effectively and agreeable to both authorities.</p> <p>(2) That the Head of Planning Services be authorised to conclude negotiations on the section 101 Agreement including the Service Level Agreement and related Protocols and complete the Agreement.</p> <p>(3) That the proposed basis for payments set out in appendix 1 and 2 for the delivery of a development management service to the SDNPA be agreed.</p> |

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| | <p>RESOLVED</p> <p>That having regard to the recommendations made by the Overview and Scrutiny Committee set out in para 9.3 of the Cabinet agenda report:</p> <ul style="list-style-type: none"> (1) Officers be authorised to work with the South Downs National Park Authority to develop (with district and parish councillors) a communications protocol. (2) A corporate task and finish group to review the resources allocated to enforcement in relation to the SDNPA Enforcement Protocol and Chichester District Council's Enforcement Strategy should not be established at the present time. |
| 9 | <p>Plot 21 Terminus Road Chichester</p> <p>RESOLVED</p> <p>That the updated information relating to the capital cost of the project in the confidential appendix 2 and the Return on Investment (ROI) in section 8 of the agenda report be noted and the budget to enter into a contract with the preferred contractor, contractor (A), to deliver the business unit scheme on Plot 21 Terminus Road Chichester be released.</p> |
| 10 | <p>Appointment to the BID Board</p> <p>RESOLVED</p> <ul style="list-style-type: none"> (1) That Jane Kilby be appointed as the 'Alternative Director' (substitute member) to serve as Chichester District Council's representative on the BID's Board. (2) That having regard to the recommendations made by the Overview and Scrutiny Committee set out in para 9.3 of the Cabinet agenda report, Chichester District Council carries out early consultation with the BID in relation to proposals which affect the city such as Local Plan development and Southern Gateway. |
| 11 | <p>Chichester Market</p> <p>RESOLVED</p> <ul style="list-style-type: none"> (1) That officers be authorised to renew the Street Trading Consent held by the current market operator for the running of the Wednesday Market for a further period of two years. (2) That improvements to the presentation of the market be obtained in accordance with the recommendations of the Task and Finish Group. |

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| | <p>(3) That the Street Trading Consent shall make provision for a Christmas Market to be held in the precinct for nine days in 2017 and 2018 (affecting one Wednesday market each year) and account shall be taken of this in the grant of a new Street Trading Consent with the possibility of an alternative trading day to be offered in lieu of the lost Wednesdays.</p> |
| 12 | <p>Council Tax Reduction Scheme for 2018-2019</p> <p>RESOLVED</p> <p>That the Head of Finance and Governance Services be authorised following consultation with the Cabinet Member for Finance and Governance Services to prepare and consult upon a draft 2018-2019 council tax reduction scheme options as proposed in appendix 1, to be brought back to the Cabinet in November 2017 for recommendation to the Council.</p> |
| 13 | <p>Delivery of the Tangmere Strategic Development Location</p> <p>RESOLVED</p> <p>(1) That the use of Chichester District Council's compulsory purchase and associated powers (which at this stage are anticipated as likely to include but not be limited to those under the Town and Country Planning Act 1990 and the Local Government Act 1972) to facilitate comprehensive development at Tangmere SDL be supported in principle, subject to Chichester District Council being satisfied that the acquisition of each interest or right to be acquired is justified in the public interest.</p> <p>(2) That in conjunction with the appointed CPO advisors, work shall commence on the selection process to identify a suitable development partner (master developer) to deliver a masterplan for the Tangmere SDL and a subsequent scheme that delivers the comprehensive development of the Tangmere SDL in accordance with the adopted Chichester Local Plan and 'made' Tangmere Neighbourhood Development Plan.</p> <p>(3) That it be approved that Knight Frank (CPO Advisor), Citicentric (CPO Surveyor/non-legal advice) and Davitt Jones Bould (legal advice) be retained to assist Chichester District Council in carrying out the above steps subject to remaining within the overall approved budget provision for the project.</p> <p>(4) That the officers be authorised to undertake the next steps as set out in section 6 of the agenda report.</p> |

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| 14 | <p>Pallant House Gallery - Revised Articles of Association</p> <p>RESOLVED</p> <p>That the revised Articles of Association for the Pallant House Gallery in the appendix to the agenda report be approved.</p> |
| 15 | <p>Pay Policy</p> <p>RESOLVED</p> <p>(1) That the proposed Pay Policy Statement as outlined in appendix 1 to the agenda report be approved subject to the following amendment highlighted in yellow in the 'Job Profiles' para namely:</p> <p>'Job Profiles</p> <p>In order to ensure consistent evaluation and to focus authors of job documentation to consider the three factors required to evaluate a post, a new Job Profile template has been developed (see Appendix 1 Job Profile template). This combines the job description and person specification into one document and is also used where necessary for recruitment advertising and contracts of employment. This new Job Profile will be used by future Hay panels when evaluating posts. Each council post will have a Job Profile written for it by the service manager in consultation with the relevant staff member if applicable and this will be used to commence the evaluation process. Service managers should refer to the re-evaluation process managers guide and will receive support as necessary from the HR or Corporate Improvement teams.'</p> <p>(2) That a comprehensive review of posts based on the Pay Policy Statement be authorised to ensure a consistent and fair pay structure.</p> <p>(3) That the release of £25,000 from reserves be authorised to fund temporary staffing within the Human Resources service to support the implementation of this project.</p> |
| 16 | <p>Public Spaces Protection Order - Dog Control</p> <p>RESOLVED</p> <p>(1) That the making of the Public Spaces Protection Order - Dog Control relating to the behaviours and geographical areas as set out in appendices 1 and 2 to the agenda report be authorised.</p> <p>(2) That the Head of Housing and Environment Services be authorised following consultation with the Cabinet Member for Environment Services to enable minor amendments to be made to the documents in (1) above.</p> |

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| 17 | <p>Treasury Management 2016-2017 Out-turn Report</p> <p>RESOLVED</p> <p>That (a) the review of Treasury Management activity and performance for 2016-2017 and (b) the final Prudential Indicators for 2016-2017 to 2021-2022 as detailed in appendix 2 to the agenda report be noted.</p> |
| 18 | <p>Late Items</p> <p>[SAVE FOR THE ITEM THE SUBJECT OF THE THIRD AGENDA SUPPLEMENT BEING TAKEN AS PART OF AGENDA ITEM 10 ABOVE INSTEAD OF AT THIS ITEM, NONE]</p> |
| 19 | <p>Exclusion of the Press and Public</p> <p>[NO SUBSTANTIVE PART II ITEMS LISTED IN THE AGENDA AND THE PART II APPENDICES DID NOT REQUIRE THE MAKING OF A PART II RESOLUTION]</p> |

GRAHAM THRUSSELL
Legal and Democratic Services Officer

[Thursday 13 July 2017]